

# **Our Privacy Policy**

At Thaymar, we are committed to ensuring that your privacy is always protected. Should we ask you to provide certain information by which you can be identified, then you can be assured that it will only be used in accordance with this privacy statement.

We do not sell, rent or trade email lists with other companies and businesses for marketing purposes.

Our Privacy Policy states what, when and why we collect your personal information, how we use it and how we keep it safe.

### **Collection and Use of Personal Information**

Personal information means any information that may be used to identify you, such as, your name, title, phone number, email address, or mailing address.

We may collect the following information:

- name and company name
- contact information, including email address, telephone number and postal address

# What we do with the information

We require this information to understand your needs and provide you with a better service and in particular for the following reasons:

- Internal record keeping
- We may use the information to improve our products and services
- We may periodically send promotional emails about new products, special offers or other information, which we think you may find interesting using the email address which you have provided and if you have given us consent to do so. You can opt out of these emails at any time by contacting us at <a href="mailto:sales@thaymar.co.uk">sales@thaymar.co.uk</a>

# Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

### Access to Your Personal Information

You may request details of personal information which we hold about you under the Data Protection Act 1998. If you would like a copy of the information held on you, please write to us if you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

You can unsubscribe to general mailings at anytime by contacting <a href="mailto:sales@thaymar.co.uk">sales@thaymar.co.uk</a>
If you have any questions or concerns about our collection, use or disclosure of your personal information, please drop us a line at <a href="mailto:sales@thaymar.co.uk">sales@thaymar.co.uk</a>

We reserve our right to make any changes and updates to the privacy policy without giving you notice as and when we need to. We'll always make sure that the most up to date privacy policy is posted on our website, though, so you can check it out whenever you like.